

**DRAFT**  
**MINUTES**  
**REGION I RHSOC MEETING**  
**Thursday, April 19, 2007**  
**2 p.m.**  
**MRPC, St. James**

**Call to Order:** Chairman Robert Hutson called the April 19, 2007, meeting of the Region I Homeland Security Oversight Committee to order at 2:04 p.m.

**Committee Members Present:**

Bob Hutson, Chuck Fraley, Shirley Stulce, Bryan Lewis, Jack Emory, Todd Schuetz, James Morgan, Charles Witt, Paul Rueff and Lind Hanranhan

**Visitors and Staff Present:**

Richard Cavender, MRPC; Tammy Snodgrass, MRPC; Bonnie Prigge, MRPC; Christine Sorbello, MRPC; Aaron Winslow of Department of Health and Security Services; David Finch, Zada Farris, Jay Bosch, Paul Fennewald and Jim Pasley, all of SEMA

**Approval of Minutes:**

Chuck Fraley moved to approve the minutes from the January 18, 2007 meeting, Jack Emory seconded. The motion passed unanimously.

**FY06 Regionalization Grant Proposal, Award and Acceptance:**

Zada Farris, of SEMA, updated the board regarding the FY 06 grant application. The grant application for Region I was accepted by HSAC with terms and conditions to be signed by MRPC. Ms. Farris also provided information regarding additional grant funding opportunities including LETPP for law enforcement agencies to assist with interoperable communications with the application deadline date of April 30, 2007 and the Assistance to Firefighters Grant to obtain equipment and training with an application deadline of May 4, 2007.

**FY06 Grant Proposal Timeline Constraints and Recommendation for Changes in Scope of Work:**

The grants for the staff person to work in the area of CERT training, sheltering and interoperable communications planning were written with a 24-month time frame. The FY-06 grants are scheduled to end on June 20, 2008-which is a fourteen month timeframe. Staff has reviewed the budget and a recommendation was made to use the \$14,804 of unallocated funds for the 3% grant administration fee and restore all but \$2,534 of the grant administration fee back into the other grant allocations included in the scope of work.

A motion was made by Paul Rueff to pass and motion was seconded by Chuck Fraley.

**FY07 State Application Process Update**

Jay Bosch provided an update on the state grant application process for FY 07 Homeland Security. The investment justifications for the FY07 and amount allocated will have to be prioritized by risk assessment for each RHSOC region. SEMA is requesting input from all regions on priorities from their respective areas. The Department of Homeland Security will determine the fund levels each state is awarded based on information gathered from these risk assessments. The Department of Homeland Security has provided separate funding streams for metropolitan areas from regionalization funding.

#### **Report on Distribution of Ambulance District Equipment**

Paul Rueff reported the subcommittee survey results and recommendation for which ambulance districts in each county will receive equipment through the HS grant program. A recommendation was made by the subcommittee to approve the following districts for equipment: Steelville Ambulance District, St. James Ambulance District, Waynesville Station, Dixon Ambulance District, North Crawford County Ambulance District and Maries Osage Ambulance District. The recommendation was based on the geographical area jurisdictions. Gary Carmack representing Waynesville Ambulance District and Pulaski County EMD proposed that the committee to choose Waynesville Ambulance District and not include Crocker or Richland Ambulance Districts as the area has overlap coverage from other districts. The order of need would be Waynesville, Crocker and then Richland.

Chuck Fraley made a motion for the board to accept to fund all the listed ambulance districts except Richland and Crocker. The motion was seconded by James Morgan.

A motion to amend was made by Bob Hutson that if Maries Osage Ambulance District does not choose to maintain the equipment as stated in the plan memorandum of understanding, the equipment be given to Richland and Crocker. The motion to amend was seconded by Chuck Fraley.

#### **Report from the Office of Homeland Security**

David Finch discussed the NIMS National Incident Management Capability Support Tool and the requirements for compliance is required by state, territory, tribal and local governments to ensure full emergency preparedness across the nation. NIMSCAST is a self-assessment tool available for organizations to evaluate the jurisdictions ability in preparedness, response and recovery. All agencies are required to be NIMS compliant by the end of FY06.

Aaron Winslow from the Department of Health and Security Services provided an update on the state level of Pandemic Flu Planning. The plan is continually evolving and being updated to encompass the combating of variable mutations and associated risks of multiple virus strains. Presently the state is assessing the available resources in the state health care system and strategizing various levels of response to account for social impact and infrastructure viability. Their goal is to elevate social disruption and maintain containment through reasonable restrictions in the event of a Pandemic flu outbreak.

Paul Fenewald reported that SEMA has established a Critical Infrastructure Advisory Committee for risk assessment process. Bryan Lewis and Linda Hanrahan volunteered to coordinate the area assessment and information collection for Region I.

David Finch updated on the software system development for emergency preparedness and response. ERIP is software in development for school districts to establish a unified command approach for multiple mass act of emergency response. MERIS, a multiple agency resource tool for communications and resources for emergency responders for multi-jurisdictional incident management.

#### **Discussion of Establishment of Standing Subcommittees-**

HSOC must establish three subcommittees for Region I interoperable communications, sheltering and volunteers. Staff requests all HSOC members submit a list of potential committee members by Friday April 27, 2007.

#### **Information Sharing**

Paul Fenewald shared that a capital equipment grant is available for law enforcement and fire departments through CDAPP. The deadline for application is May 30, 2007.

#### **Scheduled Meeting Dates and Deadlines**

Next homeland security meeting scheduled for July 19, 2007 at 2:00 p.m. at MRPC, St. James

MRPC is hosting CERT training April 26-28, 2007 and May 10-11, 2007

Paul Rueff made a motion to adjourn, motion was seconded by Chuck Fraley

#### **Adjourn**

There being no further business, the meeting was adjourned at 4:02 p.m.

#### **Minutes Approved:**

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Chairman	Date
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Vice-Chairman	Date
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